

Society for Education and Economic Development

Kh.No.774/6, Village Mandi, Main Mandi Road, Near Toll Tax, New Delhi 110047

e-mail. seedcf@gmail.com www.seededu.org Phone 011-26651196

National Development Volunteer Programme for Colleges

Preamble

Society for Education Economic Development has been engaged in development of education and economy through establishing close link between education and economic development. Among the several activities, it has set up Indian Colleges Forum to bring principals of colleges on a common platform to discuss the issues development of colleges for national and global development. As part of this Indian Colleges Forum having membership of colleges through out length and breadth of the country held 18 national conferences in different parts of the country on themes of higher education and national and global development. It has also organized leadership development programmes for principals of colleges. Presently it has implemented International Diploma in Educational Leadership - Higher Education.

SEED Initiatives for Youth

One of the objectives of SEED is development of Youth. Having reached at the level of leaders of higher education, it is proposed to involve youth in the task of local, regional, National and global development through system of knowledge based voluntary service to the people of India and world as also their own self development through skill set development programmes. The scheme, therefore, proposed is Development Volunteer Scheme in institutions higher education, namely colleges and universities. The development volunteers will have three levels namely, Local/regional, National and Global development volunteers during the period of their studies in colleges and universities and after completion of their studies as senior development volunteers till they wish to serve the cause of development of mankind. They would be titled as National Development Volunteers (NDVs) and Global Development Volunteers (GDVs)

Objectives of the Programme

Objective of the Development Volunteer is to:

1. Inspire youth to voluntarily participate in the development of the country through knowledge and skills;
2. Provide them necessary knowledge, skills and know-how to participate and to volunteer in development programmes;
3. Inspire and encourage them to volunteer for service to the people in the event of natural and manmade calamities and disaster to mitigate the sufferings of the people;
4. Inspire and encourage them to engage in voluntary service for improving quality of services such as health, sanitation, education, water harvesting and management, energy management, college infrastructure management, library and other educational resource management, sport, culture and environment management;
5. Inspire and encourage them to participate in knowledge, skill and values development programme organized for their own development so as to effectively participate in voluntary services and their own vocational and professional development;
6. Develop a local, regional, national and global level network of volunteers and link volunteers with developmental agencies and organizations; and
7. Help National Development Volunteers in their career and professional development through providing information to employing/enterprise promotion agencies and organizations and linking them with such organization and offering opportunities to such organization to interact with NDVs through local, regional and national level meetings.

Eligibility to become Development Volunteers

1. Any person above the of 18 years and registered as students in a college can become National Development Volunteer by signing an application form duly recommended and forwarded by the authorized person by the head of the college and university.
2. Preference will be given to the students who have participated in NSS and NCC programme of the college
3. A Person applying for National Development Volunteer Programme should subscribe to the concept and ideals of voluntary service and take a pledge to serve people in India and globally and commit themselves to career and professional development and high standards of values.

Participation of Development Volunteers

- A Development Volunteer is expected to participate for two weeks in a year in knowledge and skill development programme to train them to become responsible National Development Volunteer.
- A Development Volunteer is expected to participate for two weeks in a year for the voluntary services organized for the development of people in India and abroad.
- A Development Volunteer would be given a certification of participation duly signed by national body and head of the institution of higher education. The category of certificate would be: Basic Service for 4 week participation. Advanced Service for 8 weeks participation and Very Advance Service for 12 weeks participation in a period of two and three years respectively.

Silver, Gold and Diamond Services Medal

Those Development Volunteers engaged in higher order social service will be awarded silver and gold and diamond medals based on the recommendations of the organization and head of the institution. Higher Order Social Service would pertain to emergency situation management, display of courage, service having

larger impact on the community, risk services and innovative and out of box services which benefit the society and human kind at large.

Registration of Development Volunteers

There will be an office to register Development Volunteers in SEED in Delhi and on SEED-DVS Development Volunteer Website under the category of National Development Volunteers and Global Development Volunteers. The register would contain profile of Development Volunteer and it will be updated every year with his/her advancement in college/university and in voluntary service.

This website will also serve as information dissemination and sharing on the scheme of national and global development.

It will post activities undertaken in respective colleges and universities. It will also post achievement and contribution by the institution and Development Volunteers.

The website will also provide information on career options and opportunity for display of the talent of volunteers and job options, international voluntary programmes and job options after completion of their education.

Expectations from Development Volunteer (DV)

DVs are expected to follow certain broad principles of cooperation, fellow feeling, service to people and voluntary contribution to society through knowledge, skills and service. Every DV is expected to undergo skill training in disaster management, ensuring public service delivery to people and professionally engage in development of the country.

Every DV should take an Oath to serve the country, observe decency and decorum in social behavior. Be polite, but firm while making assertions for right cause. They should help old and needy citizens in various ways and give respect to them and assist them in their need.

Organization of Development Volunteer Scheme

National Level Board at SEED Office

There will be A Board of Development Volunteer Scheme consisting of :

- President SEED
- Two Eminent Persons in SEED
- Two Educationists
- Two Eminent Social Workers
- Two Eminent Principals of Colleges
- Two Vice Chancellors of Universities
- Two Eminent Volunteers
- Two Secretaries of the Board - First and Second Secretary

It will be 15 members Board. The Board will be key decision maker. Its term will be three years. Retiring person can have second term of two years. New members will be nominated by the board through consensus. The Board will meet at least two times a year. First Secretary to the Board will present the progress report, agenda and minutes of the meeting. Decision will be taken by majority vote. President SEED will have one extra vote in the event of any tie. Progress Report and decisions will be uploaded on the NDV Website.

College and University Level Body

There will local college and university level body consisting of:

Head of the Institution

Two Academic Volunteer Group Leaders heading Development Volunteer Scheme at Institution level. They would be named as Academic Volunteer Group Leaders.

There will one Academic Group Leader for every 10 teams. Voluntary Academic Group leader will be nominated by the head of institution to guide, coordinate 10 team leaders and 10 teams in the college/ university.

Two team leaders-first and second team leader.

It will be five members committee to take all the decision in consonance with NDV Scheme and Policy and guidelines issued by the NDV Board. Local committee will meet at last two time a year. First team leader will act as secretary to the Local Committee. First Team Leader will present progress report, Agenda of the Meeting and Minutes of the meeting. Head of the institution will send the progress report and minutes of the meeting to SEED office with his observation and remarks. The progress report will be uploaded on NDV website.

NDV Teams in College/University

At the College/university level Development Volunteer will organize in 10 number as one Team. There will be a Voluntary Team Leader for every team. There will be maximum 10 Teams in a College and 20 teams in the university. For 10 teams there will one Academic Volunteer Group leader.

Role of Team Leader

A Team Leader will coordinate the activities of the team. He/She will provide leadership by way of organizing activities for his team and group of teams in consultation with Academic Volunteer Group leader.

Role of Academic Volunteer Group Leader

Academic Volunteer Group leader will coordinate the activities of 10 teams and prepare plan for implementation in consultation with each team leader for knowledge and skill development and voluntary service for two week each aspect in a academic year. Activities can be planned during holidays and vacations.

List of Activities

Suggestive List of knowledge & Skill Development Activities and Voluntary Service Activities is given as Annexure-1. Team Leader, Academic Voluntary Group Leader and Head of institutions would be free to add to this list and inform NDV office in SEED, Delhi. These will be uploaded on website so as to benefit other team leaders and volunteers in other colleges in the country.

Out of 10 and 20 team leaders two team leaders will be nominated on the committee by the head of institution as first and second team leader on the committee. A Development Volunteer can remain as volunteer with the college as alumni DVs for another two years after completion of their studies.

Global Development Volunteers

After eight week of voluntary service in the country as volunteer a Development Volunteer can register as Global Development Volunteer with their areas of interest and skills. Development Volunteer's name will be recommended by the Team Leader, Academic Group Leader and Head of Institution to become Global Development Volunteer. There will be separate registry of such volunteers in DV Scheme. These volunteers' name will be made available to international agencies seeking voluntary services from the youth. There is UN Voluntary Service Scheme. Names of deserving candidates will be sent to such organizations for such voluntary service.

Registration Fee

Every volunteer will register and pay Rs. 200/- as registration fee annually. Half of registration fee will be given to college as seed money for organizing activities of volunteers. College can mobilize funds for the voluntary activities. Accounts funds will be maintained by the college and audited income and expenditure statement will be sent to SEED office annually. Global Development Volunteer has to pay a fee of Rs. 500/-- annually. They would continue to be Global Volunteer for two years after completion of their studies in the colleges. They will continue to be on roll of college as alumni DVs for two years.

Mobilization Funds for DVS

NDV Board will mobilize funds from various development agencies and youth development programmes of Government of India, State Government, Local Government and philanthropists and international organizations. Annual Audited Statement of Income and expenditure of NDV scheme will be presented to the board and relevant authorities.

Disciplinary Action

Any Development volunteer engaged in indiscipline of any kind as observed by Team Leader/Academic Volunteer Group Leader/ Head of institutions can be removed from scheme, after one hearing and with assigning the reasons.

Team Leader and Academic Volunteer Group Leader Can be removed by Head of the Institutions on being found to indulge in indiscipline and activities detrimental to cause of Voluntary service after one hearing by the head of institution and with assigning the reason.

Information to the effect of disciplinary action will send to NDV office in SEED. Relevant information will be uploaded on the website

Closure of Scheme

A college can request for closure of scheme by giving notice of one academic year to students and to NDV Board by giving reasons for such closure. Development Volunteer Board can request college to close the Scheme by giving reasons for closure and by giving notice of one academic year.